

GUIDE TO CREATING YEAR END CHAPTER REPORT

Chapter Name: _____

Regional Director: _____

- Number of Chapter meetings held during calendar year (Jan- Dec)?
- Do you have an Advisory Board? yes no
- Do you have a LIPP Committee? yes no / BEAM Committee? yes no / Scholarship Committee? yes no
- Additional committees?
- Number of Paid Chapter members?
- Number of Networking events?
- How many BEAM Project during last calendar year?
- Number of student members?
- The most successful Chapter program this past year was?

Why?

- The most attended month, day, date and time combination was?
- Community Outreach events?
- The main reason for the increase/decrease in membership is
- Scholarship Awards
 - Number _____
 - Dollars awarded _____
 - Multi-year? yes no
- The chapter website was current and complete _____ months out of 12.
- List the new slate of officers submitted to the AABE headquarters.
- The anticipated events for the calendar year are as follows
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- All committee goals were accomplished with the following exceptions:
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- Chapter's strengths and most notable achievements:
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- Additional best practices to share are:
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- Recommendations to next year's chapter leaders:
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- Does your chapter have a strategic plan? yes no
- What are your strategic plan goals?
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- Are you familiar with the AABE National Strategic Plan? yes no
- List Chapter members who are potential nominees for a national committee.
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